



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

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MEETING MINUTES

DATE: November 20, 2015
TIME: 8:30am
LOCATION: CCC Technology Center

Members Present: Kim Ralston, Becky Eskildsen, Rick Lincoln, Dan Srp, Kelly Greenwalt, Craig Eberhart, Phil Tabor, Kim Hess, Mike Wolf, Leslie Mussman, Gabe Gluba

Members Not Present: Bar Association, GAPA, District Court, and Rural Citizen.

Staff Present: Margaret Kuhl, Coordinator; Tara Sbertoli, Recorder.

Guests Present: John Rohlf, Clinton Herald.

Quorum: Present (10)

I. Call Meeting to Order

The meeting was called to order at 0837 hours. A quorum was present.

II. Year in Review

Margaret discussed items focused on in the last year including community outreach, jail tours, updating the website and her completion of the Citizens Police Academy, as well as other training she attended.

III. Review Goals/Action Steps from 2015

IV. Committee Reports

Alternative Sanctions – This committee has not been a focus this year – credited to Judge Tabor and the sheriff's office on EMP Program. Areas of work that could be utilized include pretrial with department of corrections. Possible meet with Lisa Chapman on this item.

Court Issues – Review of warrants will be ongoing as time allows. There are still many questions about whether drug court would work here in Clinton. Also already in place is the GED/HSE court requirement. Skype – pretty close to start up – equipment is ready and court administration is working on protocol.

Mental Health – Outpatient evaluations are happening, CIT training Jan 13 or 20th.

Jail Facility – Currently working toward the Public Safety Authority and educated the county seat.

V. Public Safety Authority

Currently the commission's focus is educating the public. The focus of a PSA is collaboration and cooperation. A presentation was given at the Clinton city council



meeting recently and the PSA was explained to the mayor and council. They were also directed toward resources to help educate them on the goal. Council requested that a presentation be given in each of the four wards and their decision be on hold until all four wards have met. Hoping for a May 2016 vote – this is our goal!

VI. “Stepping Up’ Initiative

Is a national program to reduce the number of individuals with mental illness incarcerated. It is a free organization that we can join – free resources. Margaret to obtain more information on how much time the program requires and who does it. For more information go to www.stepuptogether.com The group agreed to allow Margaret to move forward by approaching the Board of Supervisors about membership with this organization.

VII. Sequential Intercept Model (SIM)

Federal Grant – 1.5 day workshop for substance abuse and mental health diversion. Then we would be considered for behavioral health transformation funding. Group decided to hold off on this grant due to the focus being on the new jail and not being able to dedicate our time or enough time to this project.

VIII. Break

IX. Replacement Facility – CCSO/911 Communications/Jail

Jail Facility Committee has not met with the architect recently. Group viewed the final drawings and discussed the transitional elements such as the glass and veneer, as well as the curve over windows, due to the historic look of the courthouse. Anyone interested in helping with community outreach please contact Margaret Kuhl. Current outreach includes presentations radio, website and jail tours. Professional services on budget estimates – their services would recoup with no delays in construction.

X. Strategic Goal Setting for 2016

Court Issues: 1. Implements Skype 2. Continue review of Warrants 3. Actively pursue current warrants 4. Open communication with court issues.

Alternative sanctions: 1. Evaluate current programs 2. Evaluate program options

Jail Facility: 1. PSA – 4 ward meeting /city council January 2. Advocacy Group 3. Bond referendum.

MH/SA: 1. Stepping Up Initiative 2. Jail 3. Re-entry Programs – more hours with social worker.

XI. Overview of 2016 Goals & Action Plan - Discussion by each committee with group



about ideas and ways to meet each goal.

XII. Financial Report

Current budget is at \$46,159.77, Margaret is currently working on next years budget.

XIII. Appointment of Officers

Vice Chair nominee is Dan Srp – this will be added to the December agenda

XIV. Set Meeting Schedule for 2016

Meeting will remain on the third Thursday of each month with the strategic planning session being held on November 10th. 830-1230

XV. Review of Committees & Membership

List was passed around and will be updated and sent out to everyone. May need to add the City of Clinton – a possible member of our commission.

XVI. Open Forum

XVII. Adjournment

Meeting adjourned at 1228 hours.

Next meeting: December 17, 2015 3:30pm

Respectfully submitted by: *Tara Sbertoli*

Commission Recorder